



Changes from Legacy Systems to New Systems

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Since January 2018, UGA has gradually been replacing legacy systems with new systems or adding more features to the legacy systems. This document provides a quick reference regarding the functions that have been replaced during the conversion from the legacy systems to the new systems. This document also presents the navigation to provide guidance in performing tasks in the new systems.

The following systems are presented. Clicking on a system name will take you to information on that system.

- [UGA Budget Management System \(Hyperion\)](#)
- [UGA Financial Management System \(PeopleSoft\)](#)
- [OneUSG Connect \(HCM\)](#)
- [Reporting Tools](#)
- [UGA Cash Management System \(TouchNet\)](#)
- [Others](#)

Table key:

- Retire: The system was decommissioned entirely with the OneSource implementation.
- Retrofit: The system was integrated into the new OneSource systems.
- Replace: The system was replaced by another third-party system outside of the OneSource project.



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UGA Budget Management System (Hyperion)

Legacy System	Legacy Transaction	Current Transaction	Current System
WebDFS (Budget Development) (webdfs.uga.edu) Retired on 7/1/18	<ul style="list-style-type: none"> Budget Development <ul style="list-style-type: none"> Ex: Salary determination, salary distribution, non-personal services budgeting 	<ul style="list-style-type: none"> Budget Planning and Salary Setting <ul style="list-style-type: none"> Ex: Adding Budget to a Chartstring, Setting Time Bands, Applying Merit Increase <p>*Note: Position changes occurring after April 19, 2019 do not require additional work in OneUSG Connect or UGA Jobs.</p>	UGA Budget Management System > BUDDEV > Forms > Salary
	<ul style="list-style-type: none"> Budget Development Reports 	<ul style="list-style-type: none"> UGA Reports <ul style="list-style-type: none"> Ex: Budgetary Detail Report 	UGA Budget Management System > Explore > UGA Reports <p>*Note: Reports are also available relating to budget information in the UGA Financial Management System, the Data Warehouse, and Simpler.</p>
Email Replaced on 7/1/18	<ul style="list-style-type: none"> Allocation Sheets 	<ul style="list-style-type: none"> Allocation Sheets 	UGA Budget Management System > BUDDEV > Forms > Central Budget Office

UGA Financial Management System (PeopleSoft)

Legacy System	Legacy Transaction	Current Transaction	Current System
WebDFS (Budget Amendments) (webdfs.uga.edu) Retired on 7/1/18	<ul style="list-style-type: none"> Budget Amendments Ex: Changing a budget for non-personal services expenditures, changing a budget for personal services lump sum positions 	<ul style="list-style-type: none"> Budget Journal or Transfer <ul style="list-style-type: none"> Ex: Entering a budget transaction to change revenue or expenditure budgets 	UGA Financial Management System > UGA Financials > General Ledger > Commitment Control > Enter Budget Journal
WebDFS (Accounting) (webdfs.uga.edu) Retired on 7/1/18	<ul style="list-style-type: none"> Classifying expenditures and encumbrances into categories other than the 12-digit or 17-digit university account number 	<ul style="list-style-type: none"> Creating a SpeedType and Accounting Tag 	UGA Financial Management System > Classic Home > SpeedTypes
		<ul style="list-style-type: none"> Creating a GL Journal 	UGA Financials > General Ledger
		<ul style="list-style-type: none"> Creating a Budget Journal Creating a Budget Transfer 	UGA Financials > Commitment Control > Budget Journal <i>or</i> Budget Transfer



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EJV (ejv.uga.edu) Retired on 7/1/18	<ul style="list-style-type: none"> Working with General Ledger 	<ul style="list-style-type: none"> Creating a GL Journal 	UGA Financial Management System > UGA Financials > General Ledger
eTravel Authority (echeck.uga.edu) Retired on 7/1/18	<ul style="list-style-type: none"> Submitting travel authorizations 	<ul style="list-style-type: none"> Submitting travel authorizations 	UGA Financial Management System > Employee Self Service > Travel Authorizations
Vendor Database (vendors.uga.edu) Retired on 7/1/18	<ul style="list-style-type: none"> Viewing vendor information 	<ul style="list-style-type: none"> Viewing information about vendors with whom UGA currently works 	UGA Financial Management System > UGA Financials > Accounts Payable
eCheck (echeck.uga.edu) Retired on 7/1/18	<ul style="list-style-type: none"> Submitting travel authorizations 	<ul style="list-style-type: none"> Submitting travel authorizations 	UGA Financial Management System > Employee Self Service > Travel Authorization
	<ul style="list-style-type: none"> Submitting travel expense reimbursement 	<ul style="list-style-type: none"> Expense reports 	UGA Financial Management System > Employee Self Service > Expenses
	<ul style="list-style-type: none"> Submitting payment requests 	<ul style="list-style-type: none"> Submitting payment requests 	UGA Financial Management System > UGA Financials > Payment Request Center
	<ul style="list-style-type: none"> Accounts Payable 	<ul style="list-style-type: none"> Accounts Payable transactions 	UGA Financial Management System > UGA Financials > Accounts Payable
RUSS (russhelp.uga.edu) Retired on 7/1/18	<ul style="list-style-type: none"> Requesting to change work address for existing employees 	<ul style="list-style-type: none"> Managing personal information 	OneUSG Connect > Workforce Administration > Maintain EE Campus Address
	<ul style="list-style-type: none"> Requesting to change business phone number for existing employees 	<ul style="list-style-type: none"> Managing personal information 	Change via a ticket to OneUSG Support
	<ul style="list-style-type: none"> Submitting a request to take any university-insured equipment (e.g., instruments, computers) off UGA property Renewing off-campus equipment 	<ul style="list-style-type: none"> Recording inventoried equipment as Off-Site 	UGA Financial Management System > UGA Financials > Asset Management



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eTicket (eticket.uga.edu) Retired on 7/1/18	<ul style="list-style-type: none"> Preparing, submitting, and managing interdepartmental transfers and intra-university charges 	<ul style="list-style-type: none"> Creating a GL Journal 	UGA Financial Management System > UGA Financials > General Ledger
UGAmart (ugamart.uga.edu) Retrofitted on 7/1/18	<ul style="list-style-type: none"> Purchasing products Purchasing services 	<ul style="list-style-type: none"> Purchasing products Purchasing services 	UGA Financial Management System > UGA Financials > UGAmart *Note: A new chart of accounts was added.
Administrative Report Retrieval Over the Web (ARROW) (arrow.uga.edu) Retired on 1/1/19	<ul style="list-style-type: none"> Viewing commonly requested administrative reports (review up-to-date financial information from the central administrative server; customize the information to be retrieved, browse the information online, and print and export the report) 	<ul style="list-style-type: none"> Viewing reports 	Data Warehouse (https://oir.uga.edu/datawarehouse/reports/) Simpler (https://simpler.uga.edu) UGA Budget Management System > Explore > UGA Reports UGA Financial Management System > UGA Financials > Query Viewer OneUSG Connect > System Manager Reporting
Query Management Facility (QMF) (qmf.uga.edu) Retired on 7/1/19	<ul style="list-style-type: none"> Viewing queries and reports 	<ul style="list-style-type: none"> Viewing queries 	UGA Financial Management System > UGA Financials > Query Viewer OneUSG Connect > System Manager Reporting UGA Budget Management System > Explore > UGA Reports UGA Data Warehouse (https://oir.uga.edu/datawarehouse/reports/) Simpler (https://simpler.uga.edu)
Financial IMS Time Sharing Option (TSO) Applications Retired on 7/1/19	<ul style="list-style-type: none"> Mainframe green screen 	<ul style="list-style-type: none"> Mainframe 	UGA Financial Management System



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OneUSG Connect (HCM)

Legacy System	Legacy Transaction	Current Transaction	Current System
eLeave and Leave Forms (eleave.uga.edu) Retired on 1/1/19	<ul style="list-style-type: none"> • Requesting a leave 	<ul style="list-style-type: none"> • Requesting a leave <ul style="list-style-type: none"> ○ Ex: sick leave, annual leave 	OneUSG Connect > Employee Self Service > Time and Absence > Request Absence
WebDFS (Personnels) (webdfs.uga.edu) Retired on 1/1/19	<ul style="list-style-type: none"> • Preparing personnel documents for signing and routing <ul style="list-style-type: none"> ○ Ex: Changing a budget for a vacant position, Changing a budget for any portion of a position 	<ul style="list-style-type: none"> • Position Changes 	UGA Jobs (https://www.ugajobsearch.com/hr/) OneUSG Connect > Manager Self Service > Position and Funding
	From 2012 to 12/2018 <ul style="list-style-type: none"> • Payroll Transactions • Personnel Information 	<ul style="list-style-type: none"> • Payroll Transactions • Personnel Information 	OneUSG Connect
	<ul style="list-style-type: none"> • Viewing, downloading, and printing pay stubs 	<ul style="list-style-type: none"> • Viewing, downloading, and printing pay stubs 	OneUSG Connect > Employee Self Service > Pay
Kronos (mytime.uga.edu) Retired on 1/1/19	<ul style="list-style-type: none"> • Entering time 	<ul style="list-style-type: none"> • Entering time 	OneUSG Connect > Time and Absence > Weekly Timesheet OneUSG Connect > Time and Absence > Web Clock
Kronos Time Clocks (mytime.uga.edu) Retired on 1/1/19	<ul style="list-style-type: none"> • Entering time 	<ul style="list-style-type: none"> • Entering time <p>*Note: Only employees who are set up to enter time using the Kaba clocks</p>	Kaba Clock: Will be integrated into the employee's Timesheet in OneUSG Connect
Faculty Database (FDB) Retired on 1/1/19	<ul style="list-style-type: none"> • Viewing faculty database 	<ul style="list-style-type: none"> • Viewing faculty database 	OneUSG Connect > Faculty Events Data Warehouse
Campaign for Charities (charities.uga.edu) Retired on 1/1/19	<ul style="list-style-type: none"> • Making a pledge • Viewing information about organizations 	<ul style="list-style-type: none"> • Making a pledge • Viewing information about charitable organizations 	OneUSG Connect > Employee Self Service > State Charitable Contributions Program



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Faculty Information Records System (FIRST) (first.uga.edu) Retired on 1/1/19	<ul style="list-style-type: none"> Storing and processing faculty information for appointment, promotion, tenure, retire, rehire, and leave 	<ul style="list-style-type: none"> Collecting, searching, and reporting on research, scholarship, creative works, and professional activities Viewing faculty information for appointment, promotion, tenure, retire, rehire, and leave 	UGA Elements
	<ul style="list-style-type: none"> Signing a faculty contract 	<ul style="list-style-type: none"> Viewing and signing a faculty contract 	OneUSG Connect > Faculty Data Self Service > Faculty Contracts
	<ul style="list-style-type: none"> OFA reports for both campus approval and Board of Regents approval 	All available reports within the OneSource systems (e.g., UGA Budget Management System, UGA Financial Management System).	Data Warehouse
Identity Management System (URL available upon request) Retrofitted on 1/1/19	<ul style="list-style-type: none"> Creating or updating HR related data for employee identity records 	<ul style="list-style-type: none"> Creating or updating HR related data for employee identity records Creating or updating HR related data for some affiliate identity records 	Identity Management System is Integrated into OneUSG Connect for employee data. *Note: IDM system is integrated with other systems for other affiliates and student related data.
UGAJobs (PeopleAdmin) (ugajobsearch.com) Retrofitted on 1/1/19	<ul style="list-style-type: none"> Creating a job Managing a job 	<ul style="list-style-type: none"> Creating a new position Creating a position posting Managing applicants Generating a hiring proposal 	UGAJobs > Hire
		<ul style="list-style-type: none"> Modifying an existing position Evaluating a position 	UGAJobs > Positions
UGA Elements (elements.uga.edu) Retrofitted on 1/1/19	<ul style="list-style-type: none"> Collect and report on the research, scholarship, creative works, and professional activities of faculty, postdocs, and graduate/professional students 	<ul style="list-style-type: none"> Collect, search, and report on the research, scholarship, creative works, and professional activities of faculty, postdocs, and graduate/professional students 	Integrated into OneUSG Connect



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HR IMS (TSO) Applications Retired on 7/1/19	<ul style="list-style-type: none"> Mainframe green screens 	<ul style="list-style-type: none"> Mainframe 	OneUSG Connect
employee.uga.edu (self-service site) Retained on 7/1/19 *Note: Only includes functionality for displaying historical pay stubs and W2s.	<ul style="list-style-type: none"> Viewing personal information Editing personal information Viewing, downloading, and printing pay stubs Viewing, downloading, and printing W2s Viewing leave balances 	<ul style="list-style-type: none"> Viewing personal information Editing personal information Viewing, downloading, and printing pay stubs Viewing, downloading, and printing W2s Viewing leave balances 	OneUSG Connect > Employee Self Service

Reporting Tools

Legacy System	Legacy Transaction	Current Transaction	Current System
Legacy Reports (Mainframe) Retained on 7/1/18	From 2012 to 6/2018 <ul style="list-style-type: none"> Operating Expenses Employee Travel Intra-University Charges UGAmart and Works Deposits Budget Amendments GL Journal (EJV) 	All available reports within the OneSource systems (e.g., UGA Financial Management System).	Simpler https://simpler.uga.edu (Retrofitted on 7/1/18) *Notes: New UGA Financial Management System reports were added.
FIDB (Facilities Database) Retired on 7/1/18	<ul style="list-style-type: none"> Viewing information about building and room number Viewing reports Viewing queries 	<ul style="list-style-type: none"> Viewing reports Viewing queries Viewing data entry Viewing transaction details 	Data Warehouse
Data Warehouse Retained on 1/1/19	<ul style="list-style-type: none"> Viewing reports Viewing queries 	<ul style="list-style-type: none"> Integrating data from all UGA data domains (human resources, student, facilities, development, etc.) Viewing transactional details 	Data Warehouse *Notes: No applicable change



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UGA Cash Management System (TouchNet)

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Core Cashiering Replaced on 7/1/18	<ul style="list-style-type: none"> Used to record departmental deposits after departments submitted a paper transmittal 	<ul style="list-style-type: none"> Cash deposits for the department Cash deposit status review Departmental deposits Credit card transactions Student payments Student payment plans Cashiering E-commerce transactions 	UGA Cash Management System
Credit Card Web Deposit Transmittal System Replaced on 7/1/18	<ul style="list-style-type: none"> Credit card transactions 		

Other Systems

Legacy System	Legacy Transaction	Current Transaction	Current System
Vehicle Rental Website (cars.uga.edu) Replaced on 1/1/18	<ul style="list-style-type: none"> Vehicle rental request 	<ul style="list-style-type: none"> Vehicle rental request 	UGA Facilities Management Division: Vehicle Rental (https://apps.fmd.uga.edu/vehiclental)
Telephone Reports (telephone billing, reporting, and E911) Retrofitted on 7/1/18	<ul style="list-style-type: none"> Telephone service work order Report a UGA telephone incident Repair request 	<ul style="list-style-type: none"> Telephone service work order Report a UGA telephone incident Repair request 	<ul style="list-style-type: none"> Telephone work order (https://busfin1.busfin.uga.edu/forms/New/admin_forms.cfm) Incident/Repair (https://uga.teamdynamix.com/TDClient/Requests/ServiceDet?ID=16396) <p>*Notes:</p> <ul style="list-style-type: none"> The Billing/Reporting information was updated with the new chart of accounts. The system moved to a cloud-hosted solution. Logins to the system require UGA MyID and ArchPass DUO.
Works (payment2.works.com) Retrofitted on 7/1/18	<ul style="list-style-type: none"> Electronic card payment management 	<ul style="list-style-type: none"> Electronic card payment management 	Works (https://payment2.works.com/works/) *Note: A new chart of accounts was added.



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Work Order Request (workrequest.fmd.uga.edu) Retrofitted on 7/1/18	<ul style="list-style-type: none"> • Work order request 	<ul style="list-style-type: none"> • Work order request for UGA facilities • Estimates for FMD facility work or renovations • Cost tracking • Additional custodial service request • Online plansroom access • Access control request • Waste and recycling request • Office and lab moving service request 	Work Request Center at UGA (https://workrequest.fmd.uga.edu/) To look up AiM charges : UGA Financial Management System Query Viewer <ul style="list-style-type: none"> • UGA_GL_AL_AIM <p>*Note: A new chart of accounts was added.</p>
ePAR (epar.uga.edu) Retired on 7/1/18	<ul style="list-style-type: none"> • Effort certification • Individual team member certification • Monthly certification 	<ul style="list-style-type: none"> • Annual payroll certification by PI 	Grants Portal <p>*Notes:</p> <ul style="list-style-type: none"> • Emails will be sent to PIs with links to review and certify payroll, starting 45 days before the certification is due. • A link to payroll certifications is accessible on the PI's Grants Portal home page.
IMS Password Change (tso.cc.uga.edu/chpwform.html) Retired on 7/1/19	<ul style="list-style-type: none"> • Managing Password 	<ul style="list-style-type: none"> • Managing Password 	MyID Password Change (https://eits.uga.edu/access_and_security/myid/) <p>*Notes:</p> <ul style="list-style-type: none"> • Users will no longer have RACFID (IMS, TSO, Mainframe) accounts after July 1, 2019. • Users will not have access to their accounts to be able to change their IMS password after July 1, 2019.