March 2018

Readiness
Monthly Status Call
Getting Started

- Please send questions through the chat function.

- Please think about the format of information presented today and any suggested changes.

- The presentation and recording will be available on the OneSource website.
Agenda

• March- June Activities

• 2018 At A Glance

• Website Updates
Thank You!

- Unit Request in February
  - Approvers for each PeopleSoft Department number for UGAmart.
- Chart Strings for Departmental Deposits Sign-Off
- Campus Mail
- Course/Lab/Supply Fee Chart String Confirmation
- Kaba Clock Order Form Submissions
- Payroll Changes Forum Sessions
- Integrations Meetings
- UGA Budget Management Training
- Data Warehouse Forum
- UAT Orientation
UGA’s OneSource Roadmap

Go Live

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<th>Year</th>
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As of 3/1/2018

- **Budgeting***
  - Test and Train
  - Individuals affected ~600

- **Financials Management**
  - Test and Train
  - Individuals affected ~6000

- **Reporting & Data Architecture**
  - Test and Train
  - Individuals affected ~6000

- **HR/Payroll (Human Capital Management HCM)**
  - Test and Train
  - Individuals affected ~20,000

*The UGA Budget Management System will have three feature releases. See OneSource website for additional details.
## Monthly Highlights (FIN)
- UGA Financial Management System Go-Live Planning
- User Acceptance Testing March 26 – April 30, 2018
- Hyperion Training additional dates – 1st week
- Unit Request Planning: (Speed Type) & home department - Works PCard system (Due 5/1)

## Monthly Highlights (HCM)
- HR/Payroll Business Process posted to website (March 5- March 29)
- Kaba Pilot – March 26 - May 25

## Monthly Highlights (Reporting)
- Data Warehouse Update

## Monthly Highlights (Comm)
- Testing
- Training
- HR Business Process Review

### Other UGA Activities
- FY19 Budget Prep
- FY18 User Verification

### Other Unit Request
- WEX Card

## ITMF
- Approver in UGAMart Due
- Kaba Time-Clock Order Form Due

**Other UGA Activities**
- HR Business Process Invite (Week of)
- HR Reports To Invite (Week of) **(New)**
- Kaba Pilot Training
- BSAG
- ASAC
- HRLE
- UGANET
- Data Warehouse Forum
- UAT Orientation **(New)**
- UAT Orientation **(New)**
- Course/Lab/Supply Fee Chart
- String Confirmation Due **(New)**
- iPAWS HR Reports To Load **(New)**
- Campus Mail Request Due **(New)**
- IDC Unit Request Comm **(New)**
- HR Departments Information to Project Coordinators (Week of) **(New)**
- Kaba Workshop **(New)**
- WEX Card Unit Request Due **(New)**
- Kaba Pilot Begins: March 26 – May 25 **(New)**
- HR Reports To Informational Webinar **(New)**
- User Verification Completion Due
# April 2018

## Monthly Highlights (FIN)
- UGA Financial Management System Go-Live Planning
- User Acceptance Testing March 26 – April 30, 2018
- Unit Requests

## Monthly Highlights (HCM)
- HR/Payroll Business Process Design Review Planning
- Kaba Pilot – March 26- May 25

## Monthly Highlights (Reporting)
- Data Warehouse – Data Literacy Forum (New)

## Monthly Highlights (Comm)
- Testing
- Training
- HR Business Process Review

## Other UGA Activities
- FY19 Budget Development

## Other Unit Request

## Reminder:
**FY18 Year-End Dates**

### April Pre-Awareness Email to Project Coordinators
- Unit Request Comm*

### 2
- April Pre-Awareness Email to Project Coordinators
- Unit Request Comm*

### 3
- BSAG

### 4
- ITMF

### 5
- Training Course Schedule Available (New)

### 6
- Departmental Systems Check-In Survey Comm

### 9
- HRLE

### 10
- UGANET

### 11
- HR Business Process Feedback Due (New)

### 12
- IDC Unit Request Due (New)

### 13

### 16
- Monthly Status Call Data Warehouse – Data Literacy Forum (New)

### 17

### 18

### 19

### 20

### 23
- Departmental Systems Check-In Survey Due (New)

### 24

### 25

### 26

### 27

### 30
- HR/Payroll Business Process Review Community Forums

### 31

### 1
- HR/Payroll Business Process Review Community Forums

### 2
- HR/Payroll Business Process Review Community Forums

### 3
- HR/Payroll Business Process Review Community Forums

### 4
## May 2018

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<tr>
<td><strong>Monthly Highlights (FIN)</strong>&lt;br&gt;• UGA Financial Management System Go-Live Planning&lt;br&gt;• Finance Business Processes Updated <em>(New)</em>&lt;br&gt;• Unit Request&lt;br&gt;• Training classes begin&lt;br&gt;• System Changes&lt;br&gt;  • Notifying users of current systems that systems will change, lock-out date reminders, availability of systems <em>(New)</em></td>
<td><strong>Monthly Highlights (HCM)</strong>&lt;br&gt;• HR/Payroll Business Process Design Sessions&lt;br&gt;• Kaba Pilot – March 26- May 25&lt;br&gt;Unit Request Due May 1 <em>(New)</em>&lt;br&gt;HR Departments, Telephone Services, Work Systems – Speed Type and Home Department&lt;br&gt;Financial Security Roles Sign-off Communication <em>(New)</em></td>
<td><strong>Monthly Highlights (Comm)</strong>&lt;br&gt;• Training&lt;br&gt;• UGA Financial Management System Go-Live&lt;br&gt;Other UGA Activities&lt;br&gt;FAPL Updates</td>
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May Pre-Awareness E-mail to Project Coordinators | HRLE | BSAG | UGANET |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | 31 | |
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<td><strong>Monthly Highlights (Comm)</strong></td>
<td>Financial Security Roles Signoff (New)</td>
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<td>• UGA Financial Management System Go-Live Planning</td>
<td>• HR/Payroll Business Process Design Sessions</td>
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<td>• Unit Request</td>
<td>• Kaba Pilot – March 26- May 25</td>
<td>• Security and Workflow</td>
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<td>• Training classes begin</td>
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### Pre-Awareness Email to Project Coordinators

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- **System Lock-outs begin:**
  - See System Changes website
## 2018 At A Glance

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# Website Updates

**UNIVERSITY OF GEORGIA**

[OneSource Logo]

## RESOURCES

### Web Site Resources

**Overview:**
This page will document updates made to the OneSource website. The purpose of this page is to provide a quick reference to the UGA community on updates which have been made to the website. If you have questions about information contained on this page, please email the OneSource team at [onesource@uga.edu](mailto:onesource@uga.edu).

**Highlights:**

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<td>Chart of Accounts Resources Page</td>
<td>Chart of Accounts Reference Document Updates</td>
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<tr>
<td>12/11/17</td>
<td>User Acceptance Testing Financials Resources Page</td>
<td>Resources Page Launched</td>
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<td>Timelines Resources Pages</td>
<td>Roadmap updated with highlights on the feature releases for UGA Budget Management System</td>
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<td>12/14/17</td>
<td>Monthly Status Call Resources Page</td>
<td>December Monthly Call presentation posted</td>
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<td>Chart of Accounts Resources Page</td>
<td>Financial Cross Walk Uses document updated</td>
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Questions

Project Feedback
onesource.uga.edu
onesource@uga.edu

Monthly Status Call
Resource Page

Next Call:
April 19 @ 1:30 p.m.