

## FY20 Carry Forward

For Fiscal Year 2020 and forward, UGA is changing how carry forward will be recorded in the general ledger. We are moving from just recording these entries as Budget and instead recording them also as Actuals entries. This affects the following fund types:

- Departmental Sales and Services – Funds 14XXX
- Indirect Cost Recovery – Fund 15000
- UGA Research Foundation – Fund 20300
- Restricted Non-Sponsored – Fund 20400

### How will Carry Forward be calculated?

At the end of a Fiscal Year, a closing rule will be created to calculate as follows. This calculation will be determined at the **Departmental level by Fund.**

+ Prior Year Carry Forward Actuals (Prior Year 499XXX)

+ Current Year Revenue Actuals (4XXXXXX)

- Current Year Expenditures Actuals (500000 – 999999)

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Amount available to be Carried Forward (will be closed to Fund Equity)

## How will Carry Forward be recorded on the Budgets and Actuals Ledgers?

### Actuals Ledger

For FY20, UGA will change how this is reported on Actuals Ledger. At the beginning of each new fiscal year, UGA Central Accounting will create entries for each Financial Department into an Actuals Revenue account (499100) credited with the amount of carry forward for the specific type of funding. Each department will be able to see an Actual Revenue when comparing Budget to Actual. To enable this new process, FY18 Carry Forward Actual Revenue amounts were added during the closing of FY19 to ensure that reporting is consistent.

An offsetting revenue will be debited in the overall UGA Central Institutional department to offset this revenue. This will zero out the revenue overall and result in net zero revenue in current year revenue. In the past, there was a budget created to reflect the amount available but no recognized revenue in the current year column because these funds were earned in prior years. This new process should increase visibility and understanding of available funding.

### Budget Ledger

UGA Central Accounting will also prepare and record a budget journal to record Budget Revenue and Budget Expense for the amounts calculated as carry forward available. The Budgeted Revenue and Budgeted Expense amounts will equal each other as well as the Actuals Revenue ledger entry explained above.

### What happens if Carry Forward results in excess expenditures over revenues?

For FY20, the negative carry forward was recorded and budgeted. This will reduce the FY20 budgets and departments will need to limit spending until the deficit is made up (i.e. sales are generated/collected to equal the deficit). Budgets and Actuals should be moved to cover these if FY20 actual revenue will not.

### Moving Carryforward Budgets and Actuals

Departments should follow the Budgeting Revenues and Expenditures by Fund guidelines linked from the [Chart of Accounts Resource Page](#)