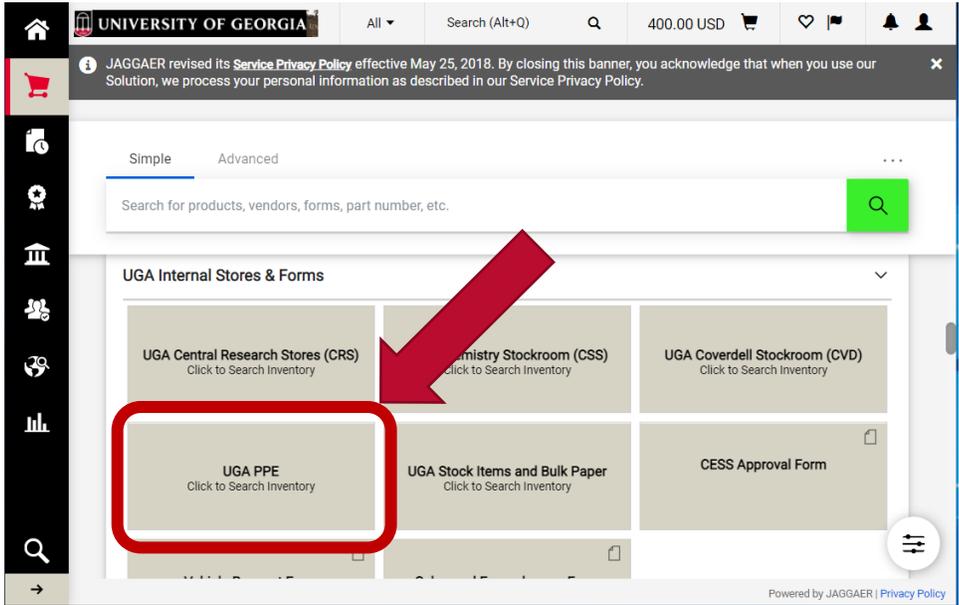
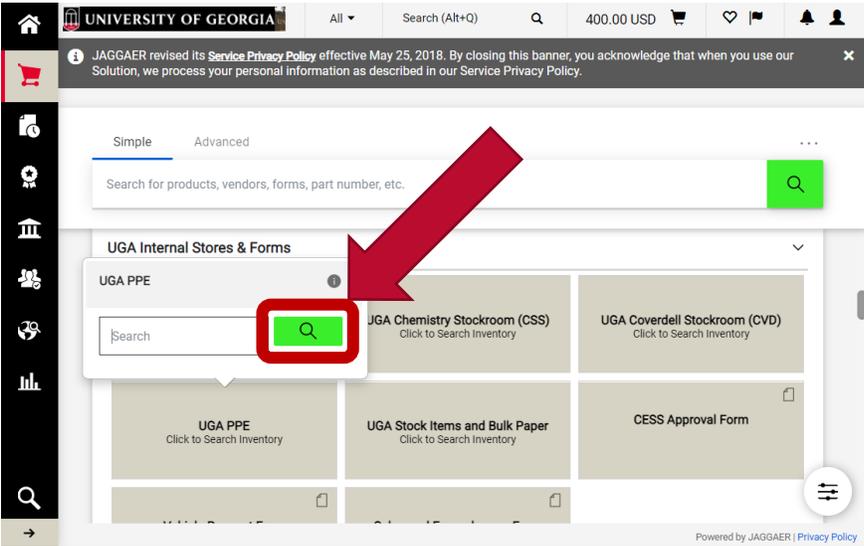


UGAmart Ordering Instructions: Face Coverings and KN95 Masks

1	Log in to ugamart.uga.edu using your MyID and password.
2	<p>Scroll down to the <i>UGA Internal Stores & Forms</i> portion of the home page. Then, click on the <i>UGA PPE</i> button.</p> 
3	<p>Select the green magnifying glass icon.</p> <p><i>Note:</i> You can leave the search field blank on this step.</p> 

<p>4</p> <p>Select the quantity of face coverings you wish to order.</p> <p>Note: Part numbers are</p> <ul style="list-style-type: none"> • black face coverings (no logo): PPE-01 • gray face coverings with power G logo: PPE-03 • black face coverings with the <i>Dawg Strong</i> logo: PPE-11 • KN95 masks (10 pack): PPE-08 	<p>The screenshot displays a grid of eight product cards. Each card includes a product image, a title, a description, a part number, a price of 0.00 USD, a quantity selector set to 1, and an 'Add To Cart' button. A large red arrow points to the first item, 'Gray Face Covering with G Logo (Limit 1 per employee)'. The items are: PPE-03 (Gray Face Covering with G Logo), PPE-04 (Digital Thermometer, Soft Tip), PPE-07 (Gel Hand Sanitizer, 1 Gallon with a Pump), PPE-05 (Liquid Hand Sanitizer, 1 Gallon Bottle with a Pump), PPE-11 (Georgia Strong / Dawg Strong Mask), PPE-10 (Disposable Facemask with Ear-loops), PPE-01 (Black Face Covering), and PPE-08 (Non-Medical KN95 Masks).</p>
<p>5</p>	<p>Proceed to checkout or continue shopping as necessary.</p>